

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, June 24, 2003**

CALL TO ORDER AND ATTENDANCE

The regular semimonthly Architectural Review Board meeting was held on Tuesday, June 24, 2003, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Sandbeck, Mr. Durbin, Mr. Walker, Mr. Spence and Mr. Pons. Absent was Board member Mr. Watson. Also present was Zoning Administrator Murphy and Zoning Officer Beck.

CONSENT AGENDA

**ARB #03-054 Dell/322 Indian Springs Road – Addition (pergola)-
Approved.**

**ARB
SIGN #03-026 Staples/1320 Richmond Road – Monument Sign-
Approved.**

Mr. Williams motioned to approve the consent agenda as presented.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence,
 Mr. Pons.

Nay: None.

Absent: Mr. Watson.

Abstain: None.

ARCHITECTURAL PRESERVATION DISTRICT

**ARB #02-071 South Henry Street Condo Association/514-516 South
Henry Street – Exterior Change (replace brick chimneys
with vinyl block looking brick)**

James Meade, Property Manager of the South Henry Street Condo Association, discussed the façade replacement of the chimneys with a Nalite polymer panel that would match existing brick on the building. He noted that the chimney refaced with the panel to match the existing brick was an improvement on the original chimney which had a darker colored brick. The Board expressed the following concerns:

- The corbelling on the brick was vertical instead of horizontal which is unusual for a brick chimney.
- The chimney that the panel was applied to was not visible for the Board to adequately evaluate the polymer panel installation.

The Board asked Mr. Meade to investigate if the corbelling joints could be constructed horizontally like a traditional brick chimney and to have the contractor install the polymer panels on a chimney in the rear which would enable the Board to examine the results.

ARB #03-036 WRHA/412 Harriett Tubman Drive – New Single Family Dwelling

Terence Wehle presented his request for final approval noting the following changes to the conceptual approval granted by the Board on May 13, 2003:

- Brick would be used for the building instead of Hardiplank siding except for the dormers.
- The chimney proposed would be removed and replaced with a vent for a gas fireplace.
- Simulated divided light windows were proposed for the front elevation and the first floor windows on the side elevations due to the cost of the windows. He noted that if this proposal was not acceptable, then he would propose using 1/1 windows for the entire dwelling.
- Transom windows have been added over the windows on the front elevation to add more light into the front rooms which have nine foot ceilings.

A discussion followed with Board members expressing the following concerns on the revised application:

- The transom windows on the front elevation. It was noted that larger windows to fit the opening with the gap between the cornices being filled with rowlock brick would be more acceptable.
- The windows on the first floor side elevations being sized to match the revised windows on the front elevation.
- The use of simulated divided lights for a portion of the dwelling as noted by the applicant was not acceptable. It was agreed upon that the front and side elevations would have simulated divided light windows with the rear elevation having 1/1 windows since the rear windows were not visible from adjacent property owners and the public.

Mr. Sandbeck motioned to approve ARB# 03-036 conditioned upon the following:

- Remove the transom over the windows on the front elevation for installation of larger windows to fit the openings. Fill the area between the window and the cornice with rowlock brick.
- The windows on the first floor of the side elevations being sized to match the larger windows on the front elevation.
- All windows on the front and side elevations having exterior muntins as agreed upon by the applicant at the meeting.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence, Mr. Pons.

Nay: None.

Absent: Mr. Watson.

Abstain: None.

ARB #03-055 Rautio/124 Indian Springs Road – Detached Garage, Addition and Exterior Changes (window replacements, roof eave additions, patio).

Roger Guernsey, Guernsey & Tingle Architects, presented the request noting the following changes to the dwelling:

- Add a second story addition to the flat roofed east wing and a one story addition to the rear.
- Exterior walls will be cypress bevel siding with profile to match existing siding.
- New Caradco clad simulated divided light 6/6 windows are proposed with replacement sashes for the existing windows.
- Patio on grade at the rear of the house.
- New detached garage with siding to match the new siding on the dwelling with a fiberglass garage door.
- A painted pvc trellis between the house and the detached garage.

The Board noted that the use of painted pvc for the trellis was acceptable. However, it would not be acceptable for fencing as noted in the ***Design Review Guidelines***.

Mr. Walker motioned to approve ARB# 03-055 as presented.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence,
Mr. Pons.

Nay: None.

Absent: Mr. Watson.

Abstain: None.

**ARB #03-056 Richardson/412 South England Street – Addition,
Exterior Change (new front porch)**

Paul White, Paul White & Associates, presented the request noting the following changes to the dwelling:

- Remove aluminum siding and expose and paint the original wood siding.
- Remove existing front entranceway and add new front porch. The porch plans have been modified to have a wood tongue and groove yellow pine flooring stained a cedar color with a brick foundation and steps and wrought iron railings.
- Demolish existing sunroom on rear with construction of a 29' x 24 ' two-story addition with the wood siding, brick foundation to match existing. New Norwood simulated divided light double hung windows are proposed for the addition to match existing windows as closely as possible. A new architectural grade asphalt shingle roof is proposed for the addition and the existing dwelling.
- Remove the existing carport and concrete driveway. Construct an "old style" driveway consisting of two brick strips with a center grass strip extending along the side of the dwelling as shown on the enclosed drawings.

Mr. Spence asked if the applicant proposes to replace the existing shutters and if the shutters are sized to fit the opening. Mr. White noted that the applicant proposes to reuse the existing shutters. However, the shutters would be moved to better fit the windows since the aluminum siding was being removed. Mr. Sandbeck expressed a concern with the depth of the front porch and asked if the porch could be made a little deeper. Mr. White stated he wanted to make the front porch deeper, but did not think it would meet the front setback. Ms Murphy offered to investigate if the depth of the porch could be increased.

Mr. William Guerrant, 410 South England Street, spoke in favor of the requested changes to the dwelling.

Mr. Sandbeck motioned to approve ARB# 03-056 contingent upon the front porch being a traditional porch as modified at the meeting with the applicant extending the porch forward within the setback limitations.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence,
Mr. Pons.

Nay: None.

Absent: Mr. Watson.

Abstain: None.

CORRIDOR PROTECTION DISTRICT

ARB #03-057 Williamsburg Shopping Center/Marshalls/163 Monticello Avenue–Exterior Change (new entrance façade/canopy)

Mark Shady, President of Freeman & Morgan, Architects, presented his proposal for changes to the front entrance, trim, and brick pillars of the store. A discussion followed concerning the color of the EFIS system and band along the front with the Board and applicant agreeing that the proposed EFIS and band would match the existing color in front of Food Lion at the shopping center. Mr. Shady stated that he understood a sign permit application must be submitted for the sign and that it was not part of the approval granted at this meeting. Ms. Murphy noted that the sign would need to match the other signs at the shopping center which have white faces with bronze returns.

Mr. Walker motioned to approve ARB#03-057 conditioned upon the color of the EFIS and band matching the EFIS system in front of other stores, e. g. the Food Lion, and that the applicant return to the Board for approval of the building mounted sign.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence,
Mr. Pons.

Nay: None.

Absent: Mr. Watson.

Abstain: None.

SIGNS

ARB

SIGN #03-027 Hampton Roads Oral & Maxillofacial Surgery/1147 Professional Drive – Freestanding Sign

Randy Dresser, Scotty Signs, Inc. presented a revised proposal indicating the oriental style top being removed with the colors being reduced to four (White, Tucker House Buff-W1253, Nicolson Store Red W1081, King's Arm Tavern Gray-W1076) for the sign. It was noted that the ***Design Review Guidelines*** allow

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three colors with Board members suggesting that the Tucker House Buff be replaced with white. Mr. Dresser agreed to the color change.

Mr. Pons motioned to approve ARB Sign#03-027 conditioned upon white replacing Tucker House Buff on the sign.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Spence,
Mr. Pons.

Nay: None.

Absent: Mr. Watson.

Abstain: None.

OTHER

Minutes June 10, 2003

The minutes were approved as presented.

There being no further business, the meeting was adjourned at 7:45 p.m.

Jason L. Beck
Zoning Officer